

## EVENT REPORT FORM

Type of event	First Project Management Committee meeting
Venue	University of Natural Resources and Life Sciences, Vienna (BOKU)
Date	09 May 2019
Organizer	University of Natural Resources and Life Sciences, Vienna (BOKU)
Reporting date	13 May 2019
Report author(s)	Milan Gocic

### EVENT DESCRIPTION

with special reference to goals and outcomes

Number of participants at the event	27
Participants (organisations)	All SWARM partners
<b>Event description:</b>	
<p>The first PMC meeting of the Erasmus+ CBHE project “Strengthening of master curricula in water resources management for the Western Balkans HEIs and stakeholders” (SWARM) was held at the University of Natural Resources and Life Sciences, Vienna (BOKU) on 09th May 2019. The purpose of the meeting was to discuss future project activities in more details. All project partners took part into this meeting.</p>	

University of Nis



**Strengthening of master curricula in water resources management  
for the Western Balkans HEIs and stakeholders**

## Attachments

<b>Agenda (pdf)</b>	SWARM – First PMC meeting agenda
<b>Attendance list (pdf)</b>	First PMC meeting – Attendance list
<b>Photos (jpg)</b>	Photos on website and project platform
<b>Presentations (pdf)</b>	01 SWARM_WP1.3_Analysis of existing curricula related to WRM in both EU and WB partner countries - Kurt Glock 02 WP2 Development of competence-based curricula aligned with EU trends - Panagiotis Prinos 03 WP3 - Djurica Markovic 04 WP6 Dissemination activities - Milan Gocic, Slavisa Trajkovic
<b>Other personal remarks</b>	

## Organisation details

<b>Date of event material release</b>	09 May 2019
<b>Date of participants list's finalisation</b>	09 May 2019
<b>Date of agenda finalisation</b>	09 May 2019
<b>Number of participants (according to the attendance list)</b>	27
<b>Comments</b>	

### Problems encountered during the event preparation phase

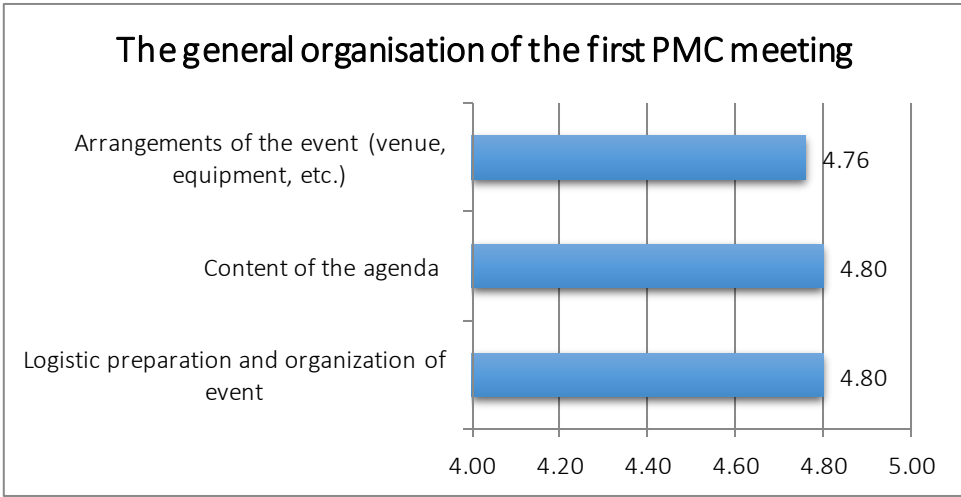
Please add your comments, if any:

Strengths and limitations of the event (please include comments received)

Strengths of the event and contributions or activities by participants	
Suggestions for the improvement	All partners should attend the meetings.
Any further comments	

## Evaluation details

### Results of evaluation of the general organisation of the event

Description						
The general organization of the first PMC meeting is evaluated with very high marks. In general, all partners should suggest the topics for future events.						
Table/Figure						
<b>The general organisation of the kick-off meeting</b>						
	<b>Grading</b>	Very poor	Poor	Good	Very Good	Excellent
Logistic preparation and organization of event	0	0	0	20.0	80.0	
Content of the agenda	0	0	0	20.0	80.0	
Arrangements of the event (venue, equipment, etc.)	0	0	0	24.0	76.0	
						

Results of evaluation of general working communication

Description

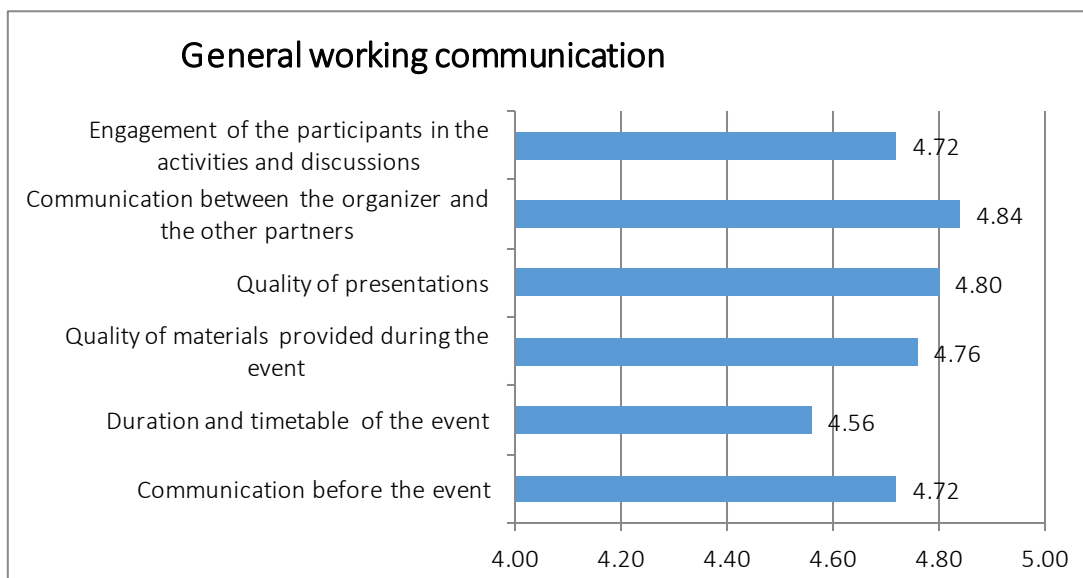
The general working communication is evaluated with high marks. The event was organized totally in line with the previous defined agenda. More time was spent for discussions.

Table/Figure

General working communication

Grading	Very poor	Poor	Good	Very Good	Excellent
Communication before the event	0	0	0	28.0	72.0
Duration and timetable of the event	0	0	8.0	28.0	64.0
Quality of materials provided during the event	0	0	0	24.0	76.0
Quality of presentations	0	0	0	20.0	80.0
Communication between the organizer and the other partners	0	0	0	16.0	84.0
Engagement of the participants in the activities and discussions	0	0	0	28.0	72.0

General working communication



Results of evaluation of overall success of the event

**Description**

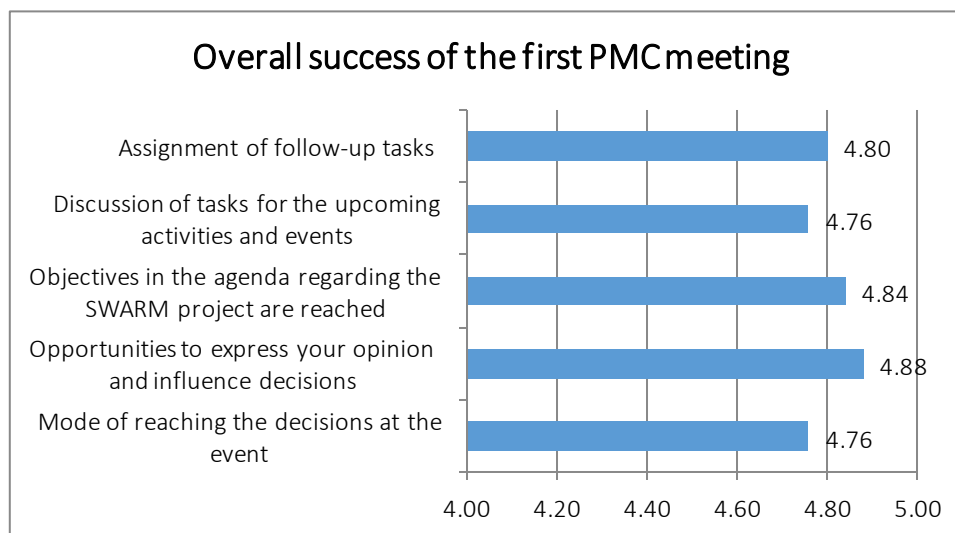
The overall success of the first PMC meeting is evaluated with high marks. There was a discussion of tasks for the upcoming activities and events. All partners had an opportunity to express their opinion and made suggestions for future project implementation.

**Table/Figure**

Overall success of the event

Grading	Poor	Very poor	Good	Very Good	Excellent
Mode of reaching the decisions at the event	0	0	0	24.0	76.0
Opportunities to express your opinion and influence decisions	0	0	0	12.0	88.0
Objectives in the agenda regarding the SWARM project are reached	0	0	0	16.0	84.0
Discussion of tasks for the upcoming activities and events	0	0	0	24.0	76.0
Assignment of follow-up tasks	0	0	0	20.0	80.0

Overall success of the first PMC meeting



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Please indicate your suggestions for further event's improvement:

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This project has been funded with support from the European Commission. This publication reflects the views only of the author, and the Commission cannot be held responsible for any use which may be made of the information contained therein.